

No 347/AAULB/2024

Date 25-07-2024

O.O.

Subjects: Call the parents of class IX, X, XI and XII regarding verification of address and mobile no and other details. Class teachers of IX to XII are to call the parents as under:

- (1) i) Class XI wet 26.7.2024 to 31.7.2024
- ii) Class IX wet 26.7.2024 to 31.7.2024
- iii) Class X & XII in the first week of August 2024.

(2) Please ensure the correct mobile number of mother and father and enter it in class attendance register. Please call on the mobile in the presence of parent and ensure it generally. Get office Mobile No / ~~Mobile~~ Landline No also.

(3) Enter correct address in the format H.N, ~~But~~ Buildings/Societies Name, Road, Area, District, Pin code

(4) Inform parent about anything important regarding the student.

(5) Any other relevant information pertaining to student.

(6) These information should be entered in the class attendance register and signed by the parent.

(7) No ~~guardian~~ guardian unless permitted. h.k. sharma 25/7/2024